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UPPER MOUNT BETHEL TOWNSHIP  
BOARD OF SUPERVISORS WORK SESSION MEETING MINUTES  
MONDAY, JANUARY 23, 2023 – 7:00 PM

\*This meeting was held in person and live streamed through the Upper Mount Bethel Township Facebook page.

I.

Chairman Pinter called the meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

Present were Chairman Pinter, Supervisor Friedman, Supervisor Bermingham, Supervisor Teel, Township Manager Nelson, Township Engineer Coyle, and Township Solicitor Karasek. Supervisor Due was absent.

II.

**APPROVE THE AGENDA**

Chairman Pinter stated he would like to amend the agenda, removing Action Item #2 from the agenda and postpone to next meeting. There was no need to amend the agenda, the item will be tabled. **MOTION** by Supervisor Teel to approve the agenda, seconded by Supervisor Friedman. Vote: 4-0.

III.

**PUBLIC COMMENT**

Chris Finan, Apache Dr., stated he emailed Manager Nelson on January 9<sup>th</sup> to set up a meeting to discuss some business and to also let the Board know they have a new Treasurer.

Eleanor Sheldon, Heiden Rd., asked if a sewer and water meeting has been scheduled yet. Supervisor Teel stated that hopefully it will be scheduled in February.

#### IV. ANNOUNCEMENTS

Chairman Pinter stated he is meeting with Waste Management to discuss the possibility of getting a garbage discount for senior citizens and if they cannot assist, it will be up to the BOS to decide. Supervisor Birmingham stated that something else to consider is to see those who fall below a certain income level to receive a discount as well.

#### V. ACTION ITEM

1. Inter-Municipal Agreements-E. Bangor/LMBT-Manager Nelson stated these agreements have been in place for many years for the use of the softball fields. **MOTION** by Supervisor Friedman to approve the Inter-Municipal Agreements, seconded by Supervisor Birmingham. Vote: 4-0.
2. Berkheimer Agreement-**MOTION** by Chairman Pinter to table, seconded by Supervisors Birmingham. Discussion-Supervisor Birmingham wanted to confirm that Solicitor Karasek reviewed the agreement. Solicitor Karasek stated yes and shared the changes with the Berkheimer representatives and the document that is before them has met his approval. Supervisor Birmingham will send his comments on the agreement to Solicitor Karasek and the other Board members. Vote: 4-0.

#### VI. REPORTS

1. SEO-Scott Policelli was not present to discuss his monthly report, which included permits issued, inspections completed, and complaints addressed.
2. Zoning-Tina Serfass was not present to discuss her monthly report, which included applications received, reviewed, and issued. Nick Graziano, the property maintenance officer stated his report is included.
3. Accounting/Bookkeeper-Diann Eden was not present to discuss her monthly report. Chairman Pinter discussed Diann's monthly activity.
4. Open Space Advisory Board-Laura stated that she is hoping the Heritage Contract will be on the agenda at the next BOS meeting. March 1st is the next Open Space public meeting.
5. Economic Development Committee-Supervisor Birmingham reported that the EDC is having their local business meeting on January 31st at Tuscarora at 6 pm. All local businesses are invited to attend. The EDC has one open seat and if anyone is interested in volunteering for the position, please reach out to the secretary.
6. Manager-Manager Nelson reported the meetings he attended, met with WM, dealing with resident issues, stormwater issues, road projects, product research, Manager Nelson discussed the Rockfall on Rt. 611 in the Delaware Water Gap. Manager Nelson stated he is working with WM on getting dumpsters down at Eastern.
7. Engineer-Engineer Coyle discussed his monthly, which included applications reviewed, follow-up inspections on Riverton Rd, and provided a list of potential grants for the Township.

8. Solicitor-Solicitor Karasek discussed his monthly report, which included meetings attended, subdivision/land development/zoning matters, and miscellaneous office matters.
9. Secretary-Cindy Beck discussed her monthly report, website maintenance, daily activities, working with WM on routing schedules, closed out 2021 NORCO Grant, worked on D/G Grant for Hemlock, submitting NP Bridge Improvement Award.
10. Park/Rec-Stavros Barbounis discussed his monthly report, which included the outcome of their re-org meeting, park rules/regulations, rental agreements, bathroom project still in design, fewer community events, sports events, getting a games of chance license, community outreach. Chairman Pinter asked if we would be having summer camp this year. Stavros stated no, the Board decided not to move forward with it.
11. IT/Telecom-Stavros Barbounis discussed his monthly report, routine maintenance, website updates, live streaming meetings.
12. Planning Commission-Supervisor Teel reported Planning Commission re-organized at their last meeting, next meeting is February 15<sup>th</sup>.
13. Supervisors
  - Supervisor Friedman reported the well ordinance committee had their ZOOM meeting with GEO Services which was very informative and is requesting the Township pay their fee of \$1,000. Supervisor Friedman stated the paving project bill is accruing interest of \$6,858 a month. Manager Nelson stated that Mr. Hallett has agreed not to charge interest. Supervisor Friedman would like to see the contract, bid spec, performance bond. Manager Nelson stated there was no performance bond, we had the material and did not want to leave the material laying around for a year, he got the work done.
  - Supervisor Bermingham stated a resident reached out to him inquiring about the eagle nest on River Rd. Manager Nelson stated the eagle moved. Supervisor Bermingham will be having office hours on Wednesday, January 25<sup>th</sup> at TK's. Supervisor Bermingham is working with Dr. Haas at the BASD and the Fire Chiefs on an event, the week of February 6<sup>th</sup>, how to become a junior fire fighter. The UMBT clean up program will start up again this spring, working on raising funds for orphaned children in Africa. A resident reached out about the Upper Mount Bethel Road Crew putting down barriers in Portland at the old Portland Gas Station. The property owner purchased them, and Manager Nelson authorized the road crew to put them down. Supervisor Friedman stated his concern is the liability of the Township. Supervisor Bermingham stated a few residents have reached out to him inquiring about the Upper Mount Bethel Water Authority, will there be any updates on that. Manager Nelson stated he is not aware of it this.

Recess to Executive Session at 8:15 pm to discuss legal matters.

**VII.**

**EXECUTIVE SESSION**

The meeting reconvened at 8:25 pm.

Chairman Pinter stated a legal matter was discussed in Executive Session and no action will be taken at this time.

**VIII.**

**ADJOURNMENT**

**MOTION** by Supervisor Teel to adjourn the meeting at 8:26 pm, seconded by Supervisor Bermingham. Vote: 4-0.

Respectfully Submitted by Cindy Beck-Recording Secretary